

**Wreningham Parish Council  
Minutes of the Meeting held on Tuesday 18<sup>th</sup> November 2008  
Margaret Preston Room, Wreningham Village Hall**

**Present:**

Sheldon Durant  
Barry Jarvis  
Donald Whiterod  
Graham Crummett  
Justin Grady

**In Attendance:**

Chrissie Baldwin – Clerk  
Sarah Hill (Savills)  
PCSO Hollie Fisher

**102. Apologies**

Anne Riches  
Harvey Day  
Claire Stevens

Sheldon reported to the council that Harvey wishes to stand down from council. We need to place an advert on notice board for expressions of interest in the usual way.

**103. Declaration of interest**

There were no declarations of interest from those present

**104. Open Forum**

Sheldon welcomed Sarah Hill from Savills land agents, Sarah handed out answers from the questions (see attached in minutes file only – copies circulated at meeting)

Open meeting due likely to be in January and will be held in the village hall. Sarah said that they hope to get letters out to residents before Christmas.

Sarah tabled a map which she further explained (inside red line will be included in the system and outside of it will not) the gold line denotes the line of the public sewer. The vast majority of the project will be using a vacuum system. The Green areas are environmental sites

Sarah tabled a map showing the building works for the pumping station. She reported that it would be preferable if the parish council showed their support to the project when the planning permission is sought.

Sarah tabled a map of the sewage works at Toprow and said that the vast majority will be underground and that it is designed to blend into the landscape.

Maps to be held to by clerk

Sheldon welcomed Hollie fisher PCSO to the meeting. Hollie went through the crime figures in the area of which there were 14 in the last year all of them burglaries.

This year there have been 9 crimes. Sheds and garages mostly and all burglaries.

Hollie said that there has been a presence as she monitors the area.

Some councillors expressed concern over traveller's illegal sites and when they are in the local area, crimes seem to go up. Hollie said that when there is a managed site it works fairly well, however illegal sites are not managed and this is when crime is more likely to happen.

The councillors asked if police could keep more control over the illegal sites. Hollie said that it is frustrating for police who are looking for a needle in a haystack.

The council asked about the illegal parking in and around the school. Hollie said that she is working with the school and that they will ticket parents who are parking illegally. However, the vast majority of the parking is not illegal but inconsiderate and this is more of a problem as it is about changing parent's habits. Hollie is to continue liaising with Mr Burbage at the school.

The council also showed their concern about the speed of motorists on the B1113. Hollie said she would try to get some speed monitoring in the area. She would also email the traffic division to see if there is anymore they can do.

#### **Action**

**Hollie to continue to liaise with Mr Burbage regarding parent parking in and around the school**

**Hollie to ask traffic division about the councils concern regarding speeding on the B1113**

#### **104. Minutes of meeting 23<sup>rd</sup> September and matters arising**

<b>Action</b>	<b>Responsibility of</b>	<b>Action</b>	<b>Progress</b>
	B/fwd	To erect the best village sign	In progress, Sheldon, Anne to see if it can go up in the village hall
	B/fwd	To contact NCS to see if they can empty the bins as part of their contract on a regular basis	NCS said that they would be happy to do this for us. Barry proposed Donald seconded
	B/fwd	To contact EDF regarding the fencing around the unit place by the phone and post box on Ashwellthorpe road.	In progress. Graham/Chrissie to get the codes so that this can be progressed.
	Chrissie	To contact Clock company to ensure that it is going to be serviced	Haward Horological are due to come out on the 23 <sup>rd</sup> November to service the clock.
	Chrissie	To put Mardle on the November agenda	On the agenda see below.
	Graham	To email photos of TP lorry incidents to Chrissie	Chrissie has emailed these to highways see highways

	Chrissie	To contact Highways and Police to get some action	In progress – see highways
	Sheldon/Chrissie	To contact Mr Burbage to take responsibility for the goal post nets	Chrissie spoke to Mr Burbage who understands why they need to come down and would like to purchase his own nets for the schools own use. Chrissie said that she would ensure that the broken nets were taken down.
	Sheldon/Chrissie	To purchase 1 further net (Sheldon already has one)	Not yet actioned.
	Chrissie	To contact NCS about re turfing under the goal posts	In progress NCS to provide a quote to set grass seed.
	Chrissie	To have answers to sewage questions for the November meeting	Sarah Hill to present at Nov meeting
	Chrissie	To contact Highways for the possibility of unsuitable for HGV signs in Wreningham	Awaiting response from highways

The minutes were signed as a true and accurate record. Proposed by Barry and seconded by Graham

#### **105. District Council Report**

No district councillor report

#### **106. Parish plan**

#### **107. Playing field**

Graham gave a playing field update. He went through the recent H&S report and the main issues one of which is the level of bark which needs topping up. The end plungers are required for the shelter. The councillors agreed that when Chrissie sources the end plungers she also talks to Streetscape about the top rail which is now under the height standards and needs rising.

There is some remedial work that needs carrying out, Graham proposed to action this work and ask if he needs help.

The report is held by Chrissie if anyone wants to access it.

#### **Action**

**Chrissie to get a price for a top up of bark**

**Graham to do remedial work**

**Chrissie to source end plungers and talk to streetscape about raising the railings.**

#### **108. Highways**

Donald gave a highways update. He highlighted the road which still requires work on it (Wymondham road).

Chrissie emailed the pictures of TP lorry parking to Highways who say that they can take steps to try to stop them. Hollie suggested emailing the photos onto her along with the email from Mike at Highways so that she can chase from the police end.

**Action**

**Chrissie to contact highways re: road alongside the turkey farm.**

**Chrissie to forward the highways response (from Mike Alfrey) to Hollie Fisher.**

**109. Planning**

Planning notifications were read out.

It was agreed by all present that the parish council should be supportive to the sewage project. proposed, Barry seconded. Chrissie to write a letter in support of the scheme to go to South Norfolk when submitting the plans.

**Action**

**Chrissie to write in support of the project on behalf of the council and to forward on with the planning application.**

**110. Environmental issues**

Sewage scheme response was made in open forum to allow Sarah to leave Justin reported no other environmental issues.

**111. School update**

Car parking is still an issue as discussed with Hollie fisher. Mr Burbage is working with Hollie Fisher and parents to try and alleviate the problem.

**112. Village Hall update**

As Harvey was not present there was no update.

**Mardle**

A discussion was had about information that the parish council gives to residents it was agreed by all present that we should put together some separate information to the village. The council will use the same format as the parish plan leaflet. It was agreed by all present that it should go out twice a year. After the May meeting (annual meeting) and November meeting (budget forecast). The content will be decided at a future meeting.

Barry also said that the website could be a place to have the newsletter and any other information that residents may wish to know.

**Parish plan**

Barry gave a parish plan update, he reported that they are currently processing the data and are looking at what the short term goals are. The group are looking to send round a newsletter to say what is happening once the information has been processed.

Sheldon said once parish plan has been completed the parish council need to get together with parish plan committee to agree a way forward.

Barry gave an update on the use of the website:

Currently there have been 1448 visitors to website,

Barry is in the process of building a discussion forum to act as a trading post.

**113. Finance**

The receipts and payments summary was circulated. Proposed Justin seconded Barry

**Forecast 2009 / 10 (attached in minutes file - copies circulated at meeting)**

The forecast was circulated and discussed. Chrissie explained the differences from this year to next and suggested increases to meet the finances for next year. The councillors considered the forecast, proposed by Graham and seconded Donald. All councillors agreed

**Precept**

Following the forecast presented the councillors agreed on a 2.5% increase; this is to meet the expenses of the coming year. It was proposed by Graham and seconded by Donald. The precept form was signed by both the chairman (Sheldon) and clerk (Chrissie).

**Payments**

<b>Company</b>	<b>Description</b>	<b>Cost</b>	<b>Proposed</b>	<b>Seconded</b>
C Baldwin	Clerks expenses	£21.08	Barry	Graham
SLCC	Membership	£102	Barry	Justin
SNDC	Play area inspection	£74.03	Justin	Graham
CAB	Contribution	£60.00	Donald	Justin

The changes of authorised signatory forms for Barry are still outstanding Chrissie to chase.

**Action**

- 1. Chrissie to chase authorised sig forms**
- 2. Chrissie to send in precept form to South Norfolk**

**114. Correspondence**

Norfolk Accident Rescue Service is asking for a donation. The councillors decided not to support the request.

After some discussion it was proposed that the CAB contribution budgeted for should be amended to £60. Proposed Donald seconded Justin

The composting site information to be held on file for future reference

**115. AOB**

Justin spoke about the theft of a tractor at Poplars. Chrissie to contact the neighbourhood watch area group to see if still active in Wreningham

Meeting closed at 21:50