



Wreningham Parish Council
Minutes of the Meeting held on Tuesday 20th November 2007
Margaret Preston Room, Wreningham Village Hall

Present:

Sheldon Durant
 Anne Riches
 Barry Jarvis
 Harvey Day
 Les Pegg
 Justin Grady
 Donald Whiterod – apology for lateness

In Attendance:

Chrissie Baldwin – Clerk
 Trevor Wadlow
 Richard Burbage
 Mrs Craig
 Graham Crummet
 David Minns
 Bill Wells

	Action
<p>Sheldon welcomed Mr Richard Burbage – Head Wreningham Primary school and the other members of the public to the meeting.</p> <p>27. Apologies Claire Turner</p>	
<p>28. Open forum Mr Burbage highlighted 3 areas of concern to the council:</p> <p>1. Mr Burbage outlined his concern about the parking of cars in and around the crossroads, when picking up and dropping off children at school times. He said that although this is outside of his jurisdiction, he is concerned that a child could be involved in an accident. Sheldon reported that in he has noticed that more parents are using the village hall to park and walk to school; however, there does seem to be a number of parents that continue to refuse to do this. Sheldon reported that this is an ongoing problem and has been spoken about for a number of years at parish council meetings. He thanked Mr Burbage for this support in this issue. A police community liaison person is due to attend the January meeting and we will be raising the issue with them. Chrissie to seek guidance on putting up notices and putting out cones for no parking in and around the school. There was some discussion about the legalities of this. Chrissie to seek some guidance from highways on this. It was proposed that after the police community liaison officer has been to the meeting it may be possible to arrange a meeting with the police and highways to look at the concerns of residents, the school and the council in this respect.</p> <p>2. Mr Burbage highlighted the schools disappointment in the grass cutting for this last year on the playing field. The school was unable to use the field for most of the summer as the grass was not cut and the moles were causing a tripping hazard. Sheldon outlined to Richard the grass cutting arrangements that are currently in place. He acknowledged that in the summer the grass cutting was not cut as well as</p>	<p>Chrissie/Mr Burbage</p> <p>Chrissie</p>

<p>in previous years. Mr Burbage suggested that NCS could quote for the playing field and that the cost would be in the region of £350 per year. The contract for grass cutting will be agreed at the January meeting and Chrissie will seek a quote from NCS.</p>	
<p>3. Mr Burbage reported that the School playing field is in dire straits it is mainly water logged and full of moles. Richard has looked at funding for astro-turfing. There is currently no access to funding as it is not for community use. Mr Burbage stated that the school field is not able to be used for any meaningful activities. He asked the parish council if they would consider the school accessing the parish playing field for day to day use - for sports and playtimes. He reported that there would need to be good/safe access points from school to the playing field and that markings could be put on the field for football or athletic use. All councillors agreed that subject to the terms of the covenant this would make good use of the playing field and could benefit the community as well as greatly benefiting the school. The neighbourhood forums are currently looking for projects to invest in and this could be something that we could put to them.</p>	Les/Chrissie
<p>Sheldon thanked Mr Burbage for attending the parish council meeting and putting forward his issues. The playing field is on the agenda and Sheldon invited Mr Burbage to stay for this point.</p>	Sheldon/Bill Wells
<p>Mr Wells thanked us for considering him to chair the parish plan committee. He would like the idea of it, although will need to consider whether he wants to be involved. Sheldon explained how the parish plan sub committee is currently made up and how we are hoping the parish plan to shape what the village is, in the short, medium and long term. Sheldon outlined the need for the chair of the parish plan to attend parish council meetings to discuss progress. The council is keen to have someone independent from the parish council to run the parish plan to give a balanced and clear overview.</p>	Sheldon
<p>Sheldon to speak to Bill Wells about the parish plan in terms of personal time and effort and the parish plan is the way forward and vital for the development of our village.</p>	Chrissie/Trevor
<p>Trevor Wadlow footpath sign – Trevor showed his disappointment that the footpath sign has not been re-erected. This is in progress, although Trevor knows the issues around why the fingerpost has not just been re-erected, he cannot see why it is taking so long to rectify. He suggested that we contact the county councillor who may be able to help resolve the issue. Chrissie to email the district and county councillor about this. Sheldon asked Chrissie to email Trevor the last copy to the email sent to Highways.</p>	Chrissie/Sheldon/Travis Perkins
<p>Graham Crummet has come back after a year following his last complaint. He feels that the issues over lorries parking outside Travis Perkins have not been rectified. He is really concerned that an accident will happen if something permanent is not sorted out. Sheldon suggested that we meet again with Travis Perkins as parking of lorries at the end of Mill lane still seems to be a major issue and hazard to traffic turning into Mill Lane. Chrissie to contact Graham with the next date. Sheldon/Chrissie and Graham to meet with Operations director.</p>	Chrissie
<p>There was a complaint on the flooding on roads. In particular, Hethel road flooding from the field into the road opposite the white house. Chrissie to contact, farmer, and Highways is necessary to rectify the problem.</p>	
<p>29. Minutes and matters arising</p>	

<p>Anglian water – Chrissie has been progressing the likely dates for Anglian water to put on mains sewage. No dates as forthcoming. Chrissie to continue progressing</p> <p>LDF – On hold until the East of England have submitted their plans.</p> <p>Les/Harvey have carried out some maintenance work to the children’s play area. The weeding and re-barking of the area to be carried out.</p> <p>Claire Turner has reported that dogs can be allowed to be loose so long as they do not cause harm to anyone using the footpath.</p> <p>Invoice for legal fees. What this is actually for is still a mystery. Sheldon reported that he believed the work had finished before the dates they have listed. Unfortunately NCC has not been able to give anymore information other than the times and dates of the work carried out. Sheldon proposed that more information be sought before passing the bill. All councillors agreed.</p> <p>Affordable housing. Unfortunately the team have not yet found an area within area that the landowner will relinquish for affordable housing. This is still on the agenda and Abi will contact us with progress.</p> <p>Les/Harvey has looked at the tree and agrees that it is dead and needs removing. They asked David Minns (attending as a member of the public) if he would have a look at it. With a view to removing it. Justin Grady said that it could be dumped on his land next to the village hall. Sheldon and Harvey agreed that they could be there to ensure that the bank remains stable.</p> <p>30. Parish Plan Funding grant of £1,000 has been offered. This is slightly less than we asked for however, it does mean that some of the parish plan work will be funded by the NRCC. Chrissie to write to NRCC to accept the terms of the funding. Once accepted the NRCC will send us a cheque.</p>	<p>Chrissie</p> <p>Sheldon/Les /Harvey</p> <p>Sheldon/Chrissie</p> <p>B/Fwd</p> <p>Sheldon/Harvey/Justin</p> <p>Chrissie</p>
<p>31. Councillor report In Claries absence she asked Chrissie to let the council know that SNDC is currently looking at unitary status and the implications for South Norfolk.</p> <p>32. Playing field Playing field update- Justin Grady had nothing to report</p> <p>Grass cutting contract There was a general concern from all councillors involved that the playing field grass cutting contract improves in the coming year. Sheldon proposed that we write to the current contractor to quote for the 2008 season. Chrissie to obtain further quotes from NCS and one other to give a fair price for the work required.</p> <p>33. Mole eradication. The mole man has quoted £75.00 to trap the moles currently on the playing field. Harvey proposed, Les seconded on the basis that the work be carried out during the week. Chrissie to put a note in the Mardle to alert residents to the closure. Chrissie will also display notices on the gate and walk way (which will be roped off). A notice</p>	<p>Chrissie</p> <p>Chrissie</p> <p>Chrissie</p>

<p>will go on each notice board.</p> <p>The inspection report was tabled. Those items to be actioned are Moles on playing field Gate to the play area – to be done when general weeding and re barking is carried out. Ends on the young person shelter</p>	<p>As in 33 b/fwd Chrissie</p>																									
<p>34. Highways update Donald reported that the road next to Sheldon's is subsiding and there is flooding by the farmhouse across Hethel road. Chrissie to contact Highways. It was generally felt by councillors that residents' parking in front of the school is becoming an issue. Chrissie to contact Highways about this. Obstacles are appearing in verges on roadside again i.e. small posts. Chrissie to put note in Mardle in first instance.</p> <p>SAM – Chrissie to ask SAM to attend a future meeting to discuss</p>	<p>Chrissie</p>																									
<p>35. Planning Planning notifications were read out.</p>																										
<p>36. Environmental Ways to tackle climate change has been put in the correspondence file for councillor's interest.</p>																										
<p>37. School update – Les. No update other than Mr Burbage's comments on Open Forum</p>																										
<p>38. Village Hall Minutes and accounts on AGM The minutes and accounts from the AGM were tabled at the meeting. No comments from councillors.</p>																										
<p>39. Finance Receipts and payments were circulated. There were no comments. Harvey proposed and Justin seconded. Sheldon and Chrissie signed.</p> <p>Financial regulations were circulated for consideration. They were proposed by Les and seconded by Harvey</p> <p>The forecast for 2008 was circulated and discussed. The councillors felt that a Precept of £6500 would be required to meet the needs of the village in 2008/09. Proposed Les and seconded Anne. Sheldon as chairman and Chrissie signed the precept form</p> <p>Expenditure</p> <table border="1" data-bbox="201 1766 1325 1980"> <thead> <tr> <th>Company</th> <th>Description</th> <th>Cost</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Clerks fees</td> <td>Admin cost</td> <td>£76.05</td> <td>Les</td> <td>Anne</td> </tr> <tr> <td>SNDC</td> <td>H&S report</td> <td>£60</td> <td>Anne</td> <td>Les</td> </tr> <tr> <td>D Watson Contracting</td> <td>Grass cutting</td> <td>£411.25</td> <td>See note below</td> <td></td> </tr> <tr> <td>SLCC</td> <td></td> <td>£65</td> <td>Justin</td> <td>Anne</td> </tr> </tbody> </table>	Company	Description	Cost	Proposed	Seconded	Clerks fees	Admin cost	£76.05	Les	Anne	SNDC	H&S report	£60	Anne	Les	D Watson Contracting	Grass cutting	£411.25	See note below		SLCC		£65	Justin	Anne	<p>Chrissie</p> <p>Chrissie</p>
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<p>It was proposed by Ann that Chrissie write to Mr Watson to say that on more than 2 occasions the grass was not cut. The Playing field had not be scarified or rolled as in the contract. As he has not fulfilled the terms of the contract the council will withhold payment until the work as in the contract had been completed. Harvey seconded.</p> <p>06/07 accounts were discussed and proposed by Justin Seconded Harvey. These are now ready for internal audit. Sheldon to take to Mr Brown.</p>	<p>Chrissie</p> <p>Sheldon</p>
<p>40. Parish Plan - Write and accept level of funding from NRCC as discussed in point 30 above. The next Parish plan date to be agreed after Bill has considered the role of chair. Chrissie to encourage people to come to the next meeting in the next Mardle.</p> <p>41. Councillors portfolios: Communications - Barry, projects in parish council and parish plan. Environmental - Justin Planning - Anne School update – Les Pegg Village hall – Harvey Highways – Donald Playing field – Les Pegg Chrissie to ask Christine if this can be put in the next Mardle.</p> <p>42. Correspondence Chrissie to put the Light pollution guidance notes in the correspondence file for circulation. Neighbourhood forums. As already discussed the forums have been set up for communities to access funding for community based projects. Some discussion was had on how we could access this for the playing field.</p> <p>43. AOB The hedge in front of the playing field needs cutting Chrissie has asked Julian, who is happy to cut again for £25.00 plus VAT. Donald proposed and Les seconded. Chrissie to arrange.</p> <p>Bark for the playing field, 6 cubit metres £270.25 including vat Propose Harvey seconded Justin – Les/Harvey to purchase and lay.</p>	<p>Chrissie</p> <p>Chrissie</p> <p>Chrissie</p> <p>Chrissie</p> <p>Harvey/Les/ Sheldon</p>

Meeting closed 10.05pm